

The Purpose of ATOS DCT Job Task Items (JTI) BCM

The purpose of ATOS JTIs, as found in the FAA Policy & Guidance of Volume 10, can be summarized as: JTIs assist you when you evaluate if an operator's written policies, procedures, instructions, and information are adequate.

When an ASI prepares to perform any assigned data collection oversight activity, they must review all applicable FAA guidance as mandated by FAA Order 8900.1, Volume 1, Chapter 1, Section 1, paragraph 1-1. ASIs must consider all guidance during their surveillance activities when answering the ATOS DCT questions. This requirement is found in the DCTs themselves, specifically, in the *Tasks*. Both Tasks and the JTIs are useful mechanisms of the DCTs. Tasks actually direct the inspector to their activities. The first of the Tasks, which are located at the beginning of the Procedures Attribute, titled Section 1 of the SAI, or the Performance Observables, titled Section 1 of the EPI states: **“The inspector shall accomplish the following tasks: 1. Review the information in the Supplemental Information section of this DCT”**. That Supplemental Information section contains all applicable Specific Regulatory Requirements (SRRs), as well as the FAA Policy and Guidance documents specific to that element.

The inspector, by following these “built-in” instructions of the DCTs, has already reviewed all the references, both regulatory and guidance, pertaining to the inspection at hand. The JTIs, as summarized above, are for inspector use and do not require a direct response. They assist you as they describe some functions performed to answer the higher-level question and determine if an operator's process is adequate. They come from the attached guidance itself, which you have already reviewed in assessment preparation.

When DCTs include JTIs, JTIs are there for a reminder to help you recall what you reviewed in guidance. The FAA does not expect the inspector to respond to each JTI individually; however, to answer the DCT question with a “YES,” the responses to applicable JTIs when they appear with a question must also affirm compliance.

In summary, JTIs are for inspector use, that do not require a direct response, and describe some actions you perform to answer the higher-level questions properly. You consider the JTIs that apply to the air carrier and to the guidance you reviewed, when you answer the actual questions. Not all DCT questions contain JTIs, and not all topics have JTIs, which is the reason why preparation is absolutely necessary. Preparation includes, but is not limited to a review of all the required regulations and/or guidance. Proper preparation delivers standardized oversight.

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